

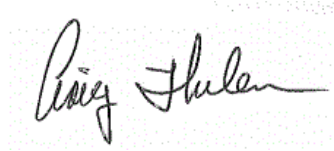
POLICY NUMBER 37  
State Electrical Division  
July 11, 2025

Subject: Exam testing requirements

Purpose: To establish a policy defining the waiting period for retesting.

Procedure: When approved to test you have up to 90 days or 3 months per exam to take your test and if you do not pass you can apply again, after the 3<sup>rd</sup> attempt which is 270 days or 9 months, you have to sit out 90 days or 3 months to retest, this means you are only allowed 3 tests per year and this date will be based on when you were initially approved to test.

APPROVED:

A handwritten signature in black ink, appearing to read "Craig Thelen", is written over a rectangular area of light blue dotted paper.

*Craig Thelen*  
*Executive Director*